

Date Recd: _____	How Recd: _____
__Book	__TI _____ Ack type

## After School, Homeschool and Workshop REGISTRATION FORM Rev. 12.2016

11730 118<sup>th</sup> Ave NE, Suite 100, Kirkland, WA 98034 Fax: 425-820-6622 Phone: 425-820-1800

Parents' Names:		New Address? Yes <input type="checkbox"/> No <input type="checkbox"/>	New to Studio East? Yes <input type="checkbox"/> No <input type="checkbox"/>
Address:		Primary Phone:	<input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work
City:	Zip:	Secondary Phone:	<input type="checkbox"/> Home <input type="checkbox"/> Cell <input type="checkbox"/> Work
All information will be delivered to you by e-mail. Please provide us with an-email that you check regularly:		E-Mail:	
Corporate discount code:			
ParentMap supports Studio East. Would you like to receive ParentMap's free e-newsletter? <input type="checkbox"/> Yes <input type="checkbox"/> No			

1) Student's Name :		Birth date:	Check One: Male <input type="checkbox"/> Female <input type="checkbox"/>	
School:		District:		Grade This Year:
Class/Workshop Title		Start Date	Class Code	Tuition
				<b>Total:</b>

2) Student's Name:		Birth date:	Check One: Male <input type="checkbox"/> Female <input type="checkbox"/>	
School:		District:		Grade This Year:
Class/Workshop Title		Start Date	Class Code	Tuition
				<b>Total:</b>

**Payment Policy:** Full tuition is due at the time of registration. We will not process your payment until the class has met its minimum enrollment. Our registrar will advise you when class is a "go" (or cancelled) and we will then process payment or shred your payment information.

**After School and Homeschool Class and Workshop Withdrawal and Refund Policy**

**If class cancelled by Studio East:** Full refund.

**Drop before 1<sup>st</sup> class:** Full refund, less \$25.

**Drop after 1<sup>st</sup> class:** You will be charged the value of one session of class plus \$25. The balance will be refunded or may be held as a credit which expires one year from the start date of the class for which you registered.

**Drop after 2<sup>nd</sup> class:** No refund, but 50% of total class tuition will be held as a credit which expires one year from the start date of the class for which you registered.

**Drop after 3<sup>rd</sup> class:** No refund or credit.

**Workshop Series:** If registered at the discounted price and you drop any workshops, you will then be charged the non-discount price for the workshops you do attend, plus a \$25 registration fee, and the remainder will be refunded.

I have read and accept this policy.

Please Charge my card in the amount of:		I have enclosed a check in the amount of:	
Visa, MasterCard, or Discover:		American Express:	
Name on Card:	Exp Date:	CVV:	
Billing address if different from the address above:			